



REQUEST FOR QUOTATION

QUOTE NUMBER: Q09.004

The Number Must Appear On All Quotations and Related Correspondence.

Quotation must be received **NOT LATER THAN 1:30 PM, on January 21, 2008** at the office of the Purchasing Director, 3rd Floor City Hall Bull & Bay Streets, Savannah, Georgia.

Response may be faxed or e-mailed – see below

Address Reply To: Barbara Hayes, Buyer, 912-651-6426

Mail to: P.O. Box 1027 Savannah, GA 31402

Fax to: 912-651-6855

Email to: Barbara_Hayes@savannahga.gov

NAME OF BIDDER: _____

STREET ADDRESS: _____

CITY, STATE, ZIP CODE: _____

PHONE: _____ FAX: _____

EMAIL: _____ FED TAX ID #: _____

INDICATE MINORITY OWNERSHIP STATUS OF BIDDER (FOR STATISTICAL PURPOSES ONLY):

CHECK ONE:

_____ NON-MINORITY OWNED

_____ ASIAN AMERICAN

_____ AFRICAN AMERICAN

_____ AMERICAN INDIAN

_____ HISPANIC

_____ OTHER MINORITY

_____ WOMAN

The undersigned proposes to furnish the following items in strict conformance to the specifications and Request for Quote issued by the City of Savannah for this quote. Any exceptions must be clearly marked in the attached copy of specifications:

An on-site pre-bid conference has been scheduled to be conducted at the corner of Richards and Deylon Streets, Savannah GA at 9:00 a.m., on January 16, 2009 to discuss the specifications and resolve any questions and/or misunderstandings that may arise.

ITEM NO	DESCRIPTION	TOTAL
1	Provide and Install Fence Grant Center – per specifications below	

TOTAL BID \$ _____

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS

(Minimum of 10 working days must be allowed for discount to be considered in bid award)

___ Less ___% ___ Days Prompt Payment Discount (if offered) (_____)

___ Net - 30 Days (no discount offered) - 0 -

TOTAL NET BID \$
=====

TIME REQUIRED TO COMPLETE PROJECT AFTER NOTICE TO PROCEED: _____ DAYS

Please Print Name Authorization Signature Date

CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID:

Addendum # _____ Date _____

Request for Quotation Instructions

1. All shipments are to be F.O.B. Savannah, GA unless exception is so noted.
2. Quotations subject to terms set forth herein, are requested on the following list of materials, supplies or services.
3. Please quote on this sheet in spaces indicated.
4. Quotes for materials, supplies, vehicles, and/or equipment must be accompanied by Brochures, or copies of detailed factory specifications, ratings, technical data, including accurate descriptions of the exact materials, supplies, vehicles and/or equipment for which bids are made.
5. All information required by request for quotation must be complete to constitute a proper bid.
6. The City of Savannah is exempt, by law, from any and all federal and state taxes. Do not include taxes in your quotations. Tax exemption number is **025-813-7808**. Exemption certificate will be provided upon request.
7. Price Protection Period of ninety (90) days for all items desired from date of bid opening. Vendors are advised that prices in effect at time of bid shall apply and not be subject to revision at time of shipment.
8. The City reserves the right to split this award by line item if deemed to be in its best interest.
9. Minority/Women Business Enterprise (MWBE) Policy: It is the policy of the City to provide minority and women owned business enterprises with equal opportunity for participating in selling goods and services to the City of Savannah.
10. Local and MWBE Vendor Preference: Quotes will be evaluated in accordance with the City's Local and MWBE preference ordinance Section 2-4063 of Article E of the Code of the City of Savannah.

THIS IS NOT AN ORDER

REFERENCES

Company Name: _____
Contact: _____

Phone Number: _____

Company Name: _____

Contact: _____

Phone Number: _____

Company Name: _____

Contact: _____

Phone Number: _____

Company Name: _____

Contact: _____

Phone Number: _____

SPECIFIC SPECIFICATIONS

4.0 The purpose of these specifications is to describe the requirements to provide and install a commercial grade ornamental aluminum fence along specified sections of Deylon, Richards and Way Streets located near the Grant Center.

4.0.1 **On-Site Pre-Bid Meeting:** An on-site pre-bid conference has been scheduled to be conducted at the corner of Richards and Deylon Streets, Savannah GA at 9:00 a.m., on January 16, 2009 to discuss the specifications and resolve any questions and/or misunderstandings that may arise. **While this on-site meeting is not mandatory this is the only walk-thru that will be performed. Interested bidders are strongly encouraged to attend.**

4.1 **Scope of Work:** The Contractor shall provide all materials, labor, tools, equipment, supervision, utilities, insurance and consumables to paint the interior of the specified site and shall include any and all items which, in the opinion of the Owners representative, would be reasonably expected to be foreseen by the contractor in the normal performance of a similar project. The work shall be performed in accordance with the following specifications.

4.2 Contractor to remove and dispose of approximately 160 LF of existing wood bollards at the front and side of Grant Center.

4.3 **Aluminum Fencing:** Install approximately 370 LF of 4 foot tall heavy gauge industrial grade (strength) aluminum fence in sections to be no more than 6 foot wide installed straight, plumb and level along specified sections of Deylon, Richards and Way Streets.

4.3.1 All segments of the ornamental heavy gauge aluminum fence shall meet the following minimum requirements:

- AAMA-2603 salt spray resistance of 3,000 hours
- Accelerated weathering for 500 hours
- Minimum hardness of 2H using ASTM D3363
- Average coating thickness of 3 mils

4.3.2 **Approved Manufacturer/Model:** The fence shall be Stratford commercial fence manufactured by Delgard Premier or owner approved equal. More information on this fence is available at www.delgard.com

4.3.3 The fencing style/model is Stratford Commercial

Pickets 1" X 1" X .0065" wall thickness
Rail 1 5/8" X 1 5/8" X .070" top wall, .100 side
Posts 2 1/2" X 2 1/2" X .075 wall thickness
Gate Posts 4" X 4" C .125"
Picket Spacing 3 31/32" between pickets
Height & Color 48" Black
Horizontal Rails 3
Alloy 6063-T5 on pickets – 6061-T6 on posts and rails
Strengths over 1,100 lbs

4.4 The fence is to consist of 1" square pickets, 1 5/8" square rails , 2 1/2" square posts, preassembled 6' sections black in color. Attached diagram shows proper installation of fence foundation depth and width. Bid to include no gates on residential side. Breaks in fence are to occur at two driveways and two sidewalk entrances. Safe turn clearances to be allowed at all driveway entrances.

4.4.1 **Gate:** Bid to include one 4' X 12' Stratford Commercial fence double service gate black in color to be installed on the Deylon Street side of the Grant Center.

4.5 **Metal Posts and Rails:** Metal posts shall be installed straight, true to section and of sufficient length to enable post to be embedded/encased for a depth to meet the load requirements. Drawings showing the depth of embedment /encasement will be submitted by the contractor.

4.5.1 There are to be three horizontal rails constructed of 1.625" heavy gauge aluminum. Two rails shall be at the top panel and one at the bottom. The bottom rail shall be at the bottom of the panel. Rails (stringers) shall be fastened with stainless TEK screws.

4.5.2 All segments of the ornamental heavy gauge aluminum fence shall be powder coated.

4.6 All segments of the ornamental heavy gauge aluminum fence shall have a limited lifetime warranty, not less than 5 years, against craftsmanship and workmanship defects and negligence. The limited lifetime warranty on materials must protect against erosion, cracking, checking and chipping

4.7 **Alternate Manufacturer/Models:** If offering other than the specified manufacturer or model please state manufacturer and model offered and provide specification/cutsheets to aide in evaluation.

4.8 **Permits:** Permits if required and all associated fees shall be the responsibility of the Contractor. The Contractor shall comply with all laws, codes, ordinances, rules and regulations regarding work of this type.

4.9 **General Clean-up:** Contractor to remove debris from in and around the worksite to a legal dump site regularly and at the end of the project.

4.10 **Measurements:** All measurements are estimates only and contractors are responsible for verifying field measurements.

4.11 **Qualifications/References:** The vendor must be able to demonstrate the successful completion of projects with a similar scope of work. The vendor shall supply a minimum of three references (including Company name, contact person and phone number) for whom he has completed similar projects.

4.12 **Insurance Requirements:**

The Contractor does hereby covenant and agree to indemnify and save harmless the City of Savannah, its members and staff, from all fines, suits, claims, demands and actions of any kind and nature based upon or arising out of any or all of the operations to be performed by Contractor hereunder and as provided under Item 2.21.

Contractor shall maintain with insurance underwriters satisfactory to the City of Savannah a standard form policy or policies of insurance in the following amounts:

Comprehensive General Liability -

- \$500,000 - General Aggregate Limit
- \$500,000 - Products - Completed Operations Aggregate Limit
- \$500,000 - Personal and Advertising Injury Limit
- \$500,000 - Each Occurrence Limit
- \$500,000 - Fire Damage Limit
- \$ 5,000 - Medical Expense Limit (Any One Person)

Commercial Catastrophe (Umbrella) Liability - Shall be written for the following limits:

- \$500,000 - Each occurrence for Bodily Injury and Property Damage
- \$500,000 - Annual Aggregate

OCP – Owner’s and Contractor’s Protective Liability - Shall be written for the following limits:

- \$500,000 - Each occurrence for Bodily Injury and Property Damage
- \$500,000 - Annual Aggregate

Comprehensive Automobile Liability - Shall be written for all owned vehicles, non-ownership liability and hired vehicles and shall be written for the following limits:

- \$500,000 - each occurrence for Bodily Injury and Property Damage

It is understood that the specified amounts of insurance in no way limit the liability

of the contractor, and that contractor shall carry insurance in such amounts so as to indemnify and save harmless the City of Savannah, its members and staff, from all claims and suits, demands, and actions. Contractor shall furnish a certificate from the insurance carrier or carriers showing such insurance full force contract.

The contractor shall secure and maintain during the term of this contract, Workmen's Compensation for all of their employees connected with the work on this bid. Such insurance shall comply with the Georgia Workmen's Compensation Law.

Proof of coverage must be provided within ten (10) days of the City's request.

A minimum of thirty (30) days prior to cancellation notice shall be given to the City of Savannah, in writing, prior to cancellation by insurance carrier.

- 4.12 Vendor is responsible for determining and acknowledging any addenda issued in connection with this solicitation.

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY:

Contractor Name

Date

Signature of Authorized Officer or Agent
Agent

Printed Name of Authorized Officer or

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

* * * * *

By signing below, the Contractor certifies that their firm has less than 100 employees which makes them exempt from O.C.G.A. 13-10-91.

Contractor Name

Date

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent